

Non-Appropriated Fund Vacancy Announcement



DEPARTMENT OF THE NAVY
NAVAL AIR STATION
LEMOORE, CA

Announcement Number: 008-17
Date Issued: 01/01/17
Closing Date: Open Until Filled

POSITION: BARTENDER, NA-7405-03
SALARY: \$11.56 HOURLY
STATUS: FLEX NO BENEFITS
LOCATION: MWR CLUBS, NAS LEMOORE
AREA OF CONSIDERATION: NAS LEMOORE COMMUTING AREA

DUTIES: Prepares a variety of alcoholic and non-alcoholic drinks by selecting proper premix and garnish where a working knowledge of the various mixed drinks is required. Operates a cash register. Sets up bar for operation. Washes bar equipment, glassware, and utensils. Responsible for maintaining bar in clean condition and keeping the bar properly stocked. Required to assist in stocking bar and serve at catered parties. Must have working knowledge of sanitation procedures. Performs other related duties as required.

QUALIFICATIONS: Must be at least 21 years of age. Must be able to communicate in English both verbally and in writing. A minimum of 6 months practical experience is preferred. Incumbent is required to have knowledge and skill to mix and serve beverages. Knowledge of cash handling skills. Must have the ability to recognize intoxicated or unruly persons and resolve problems or seek assistance if need. Must meet Federal Employment suitability requirements and successful completion of background investigation. Background investigations are conducted using fingerprints identifications and completion of National background inquiry forms.

TO APPLY: Submit Application to: Fleet and Family Readiness, Bldg. 737, NAS Lemoore, CA 93246-5001. Or you can Fax your application to (559) 998-4892 or email to LEMR.N92_MWR_HRO@navy.mil . Applications are available on line at: <http://navylifesw.com/lemoore/jobs/> Applications submitted to any FFR/MWR facility or Program Manager other than the HRO Office will not be considered. First consideration may be given to current MWR employees or non-competitive eligibles. Management reserves the right to fill the vacancy by methods other than merit staffing procedures (i.e., non-competitive placements in lieu of, or as exceptions to competitive procedures), or cancel the vacancy announcement at any time during the recruitment process. Your application will be retained for 90 days. For any questions you may contact the NAF Human Resources office at (559)998-2243.

Applicants who do not meet the above requirements may not be interviewed
We are an E-Verify participant.

Due to volume of applications received, you may not be notified on non-selection.

DIRECT DEPOSIT IS MANDATORY UPON HIRING

The Department of Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, sex, national origin, age disability, marital status, political affiliation, sexual orientation or any other non-merit factors.

Applicants should submit information concerning their experience, training and any awards or outside training activities pertinent to the position for which they are applying to ensure proper evaluation of their qualifications in the ranking process. In addition, performance appraisals may be considered, vouchers may be obtained and a personal interview may be required prior to selection.

Reasonable accommodations are provided to applicants with disabilities. If reasonable accommodation is needed for any part of the application and hiring process, please contact the number above. The decision on granting reasonable accommodations will be on a case-by-case basis. Navy Region Southwest is a drug-free workplace. The use of illegal drugs by NAF employees, whether on or off duty, cannot and will not be tolerated. Federal employees have a right to a safe and secure workplace. Sailors and their family members have a right to a reliable and productive Federal workforce.